

## Joseph DiRenzo

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**From:** Joseph DiRenzo  
**Sent:** Wednesday, July 03, 2019 8:52 AM  
**To:** '76045-80351088@requests.muckrock.com'  
**Cc:** Pat Mcnielly; John Reilly  
**Subject:** Re: Public Records Request

The North Attleboro Police Department is in receipt of your below public records request sent by e-mail on June 24, 2019 and received by the Police Department on June 25, 2019, seeking certain police records as specified below regarding Automatic License Plate Readers.

Please be advised that the Police Department's duty to respond to records requests extends only to records that are in existence and in the custody of the Police Department, and the Police Department is under no obligation to create records in response to your Request. Furthermore, the Police Department is not required to answer questions in response to a public records request. See "A Guide to the Massachusetts Public Records Law," January, 2017, published by the Secretary of the Commonwealth, at page 3. Following a diligent review of your request and its records, please be advised that the Police Department does not have any records responsive to your request.

You may appeal this response to the Supervisor of Public Records pursuant to 950 CMR 32.08(1)(d). By law, the Supervisor is required to respond within 10 business days of receipt of your appeal. You may also seek judicial review of an unfavorable response by commencing a civil action in the superior court, under G.L. c. 66, §10A(c).

Thank you.

Captain Joseph P. DiRenzo  
North Attleboro Police Department  
102 South Washington Street  
North Attleboro, MA 02760  
(508) 695-1212

North Attleborough Town Clerk  
PRL Office  
43 South Washington Street  
North Attleborough, MA 02760

June 24, 2019

To Whom It May Concern:

Pursuant to the Massachusetts Public Records Law, I hereby request the following records:

Materials related to this agency's acquisition of, access to, preservation of, or disclosure of automated license plate readers (ALPR) or ALPR data:

1. Policies and materials related to the adoption of ALPR technology, including those guiding the procurement process or necessary administrative obligations before acquisition.

Please also provide any and all relevant:

- Contracts, including amendments and exhibits
- Purchase orders and invoices

2. Training policies, requirements, and materials for automatic license plate reader system operators.

3. Databases used to compare or analyze data obtained by the automatic license plate reader system.

4. Policies related to the retention and security of captured ALPR data, including those regarding:

- the length of time after capture that data may be preserved
- exceptions to general data preservation policies
- internal data security and access
- data destruction

Please also provide

- The aggregate number of “detections” (i.e. license plate scans and associated data) collected during 2016.
- The aggregate number of detections collected during 2017.
- The aggregate number of detections collected during 2018.
- The aggregate number of “hits” (i.e. times that a plate on a hotlist was detected) during 2016.
- The aggregate number of “hits” during 2017.
- The aggregate number of “hits” during 2018.

5. Policies related to the sharing of captured ALPR data by this agency with other agencies, including those directing:

- the manner in which another agency may request data
- the circumstances under which captured data may be shared, and
- the responsibilities of the recipient agency in regards to data retention and use.
- access by this agency to data obtained by automatic license plate reader systems not operated by the law enforcement agency.

Please also provide the number of requests made by outside agencies, if applicable, including:

- The names of agencies and organizations with which the Agency shares ALPR data;
- The names of agencies and organizations from which the Agency receives ALPR data;
- The names of agencies and organizations with which the Agency shares “hot list” information;
- The names of agencies and organizations from which the Agency receives “hot list” information

6. Policies related to the sale of data or the sharing of data with non-law enforcement actors.

- If applicable, please provide all agreements between this agency and non-law enforcement actors.

7. Policies regarding oversight of automatic license plate reader system use.

8. Audit Reports

9. Policies related to maintenance and calibration.

Please also provide maintenance and calibration schedules and records for the system on file.

10. Any other policies or reports on subjects related to automatic license plate reader system use by the agency.

I also request that, if appropriate, fees be waived as we believe this request is in the public interest, as suggested but not stipulated by the recommendations of the Massachusetts Supervisor of Public Records. The requested documents will be made available to the general public free of charge as part of the public information service at MuckRock.com, processed by a representative of the news media/press and is made in the process of news gathering and not for commercial usage.

I expect the request to be filled in an accessible format, including for screen readers, which provide text-to-speech for persons unable to read print. Files that are not accessible to screen readers include, for example, .pdf image files as well as physical documents.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 business days, as the statute requires.

Sincerely,

Beryl Lipton